

STATE OF ILLINOIS)
) SS.
COUNTY OF DU PAGE)

IN THE CIRCUIT COURT OF THE 18TH JUDICIAL CIRCUIT
DU PAGE COUNTY, ILLINOIS

IN THE MATTER OF CIRCUIT COURT)
STANDING COMMITTEES)

Administrative Order No. 25-20

Pursuant to the authority of the Illinois Constitution, Article 6, Section 7(c) and 18th Judicial Circuit Court Rule 1.21(a); and

WHEREAS, it has been the practice of the Circuit to establish standing committees by administrative order; and

WHEREAS, a standing committee is helpful to deal with ongoing or recurring problems which affect the Circuit as a whole, for which there is insufficient non-judicial staff; and

WHEREAS, other specific problems affecting only one division or of a non-recurring nature may best be handled by the creation of an ad hoc committee.

NOW, THEREFORE, it is hereby ordered that the following are designated standing committees of the 18th Judicial Circuit:

- *Court Security*
- *Executive*
- *Rules*


IT IS FURTHER ORDERED that appointments to each committee, with one or more judges designated as chair, are set forth on Addendum A; and

IT IS FURTHER ORDERED the responsibilities of each committee are set forth on Addendum B; and

IT IS FURTHER ORDERED each standing committee shall meet as set forth in Addendum C (but at least once a year) and shall report to the Circuit Judges at their regular meeting following the meeting of the committee.

IT IS FURTHER ORDERED that this Administrative Order is effective immediately.

Enter:


Bonnie M. Wheaton
Chief Judge

Dated: September 10, 2025
Wheaton, Illinois

Candice Adams
e-filed in the 18th Judicial Circuit Court
***** DuPage County *****
TRAN# : 170431476025/(4775577)
2025AO000020
FILEDATE : 09/10/2025
Date Submitted : 09/10/2025 11:09 AM
Date Accepted : 09/10/2025 11:24 AM
DA.PL

ADDENDUM A

STANDING COMMITTEES

Executive –

Bonnie M. Wheaton, Chair

Richard D. Felice

~~Paul M. Fullerton~~ Jennifer L. Barron, effective 10/15/25

Mia S. McPherson

Margaret M. O’Connell

Monique N. O’Toole

Kenneth L. Popejoy

Liaison: Suzanne Armstrong

Court Security –

Leah D. Setzen, Chair

Joshua J. Dieden

George A. Ford

Anne T. Hayes

Kenneth L. Popejoy

Maureen Riordan

Director of Probation or designee

DuPage County Sheriff or designee

Public Defender or designee

State’s Attorney or designee

Clerk of the Circuit Court or designee

Chief of Campus Security or designee

Liaison: Suzanne Armstrong

Local Court Rules –

Jennifer L. Barron, Chair

Joseph T. Bugos

Neal Cerne

Bryan S. Chapman

Brian W. Jacobs

~~Alex F. McGimpsey~~ Leah M. Bendik

Robert A. Miller

Chantelle A. Porter

Clerk of the Circuit Court or designee

Judicial Law Clerk (as assigned)

Liaison: Cecilia Najera

ADDENDUM B

COMMITTEE RESPONSIBILITIES

COURT SECURITY

- (a) This Committee shall continually review facilities, equipment, practices, and procedures, in order to enhance the safety of the public, staff, jurors, and judges in the day to day operations of the courts.
- (b) This Committee shall bring together representatives of all offices to insure that the members of each office participate in the enhancement of safety, including a representative of the Sheriff, State's Attorney, and Clerk of the Circuit Court.

EXECUTIVE

- (a) This Committee shall advise the Chief Judge on all matters of administration not specifically assigned to existing committees. In particular, this Committee shall recommend to the Chief Judge on special budget requirements before the court's annual appropriation request is forwarded to the county and recommend priorities for items requested therein. Further, this Committee shall identify matters of concern and may make recommendations in the area of personnel administration.
- (b) This Committee shall receive, discuss and recommend proposals concerning any modifications to Rules of Practice for the 18th Judicial Circuit and shall review all proposed Rules of Practice prior to consideration by the Circuit Judges.
- (c) This Committee shall have the responsibility for advising the Chief Judge on all matters relating to the maintenance and revision of the personnel policy manual for employees of the 18th Judicial Circuit.
- (d) This Committee shall act as the Strategic Planning Committee. This Committee shall meet to discuss specific issues related to policy and future planning for the Circuit. Additional members of the 18th Judicial Circuit may be requested to assist as deemed appropriate by the Committee.

RULES

- (a) This Committee shall annually review Circuit Court Rules adopted by the 18th Judicial Circuit and recommend to the Circuit Judges any amendments, deletions or additions.
- (b) Upon request by the Chief Judge, this Committee shall review any proposed amendments to the Circuit Court Rules and make appropriate recommendations to the Circuit Judges.
- (c) Upon request by any judge or other organization this Committee shall review any proposed amendments to the Circuit Court Rules, with notice to the Chief Judge of the request, and make appropriate recommendations to the Circuit Judges.

ADDENDUM C

SCHEDULE OF COMMITTEE REPORTS

Each standing committee shall report to the Circuit Judges as necessary, but not less than at the Judges' regularly scheduled meetings as follows:

MEETING DATES

Court Security
Executive
Local Court Rules

As necessary
Monthly
As necessary to review and amend rules